



**MEETING** : OVERVIEW AND SCRUTINY COMMITTEE  
**VENUE** : COUNCIL CHAMBER, WALLFIELDS, HERTFORD  
**DATE** : TUESDAY 2 NOVEMBER 2021  
**TIME** : 7.00 PM

**PLEASE NOTE TIME AND VENUE**

### **MEMBERS OF THE COMMITTEE**

Councillor John Wyllie (Chairman)  
Councillors S Bell, M Brady, R Buckmaster, A Curtis, I Devonshire,  
H Drake, J Frecknall, M Goldspink (Vice-Chairman), D Hollebon,  
D Snowdon, M Stevenson, N Symonds and A Ward-Booth

### **Substitutes**

Conservative Group: Councillors D Andrews and I Kemp  
Liberal Democrat Group: Councillor  
Independent Group: Councillor

*(Note: Substitution arrangements must be notified by the absent Member to Democratic Services 24 hours before the meeting)*

**CONTACT OFFICER: PETER MANNINGS**

## DISCLOSABLE PECUNIARY INTERESTS

1. A Member, present at a meeting of the Authority, or any committee, sub-committee, joint committee or joint sub-committee of the Authority, with a Disclosable Pecuniary Interest (DPI) in any matter to be considered or being considered at a meeting:
  - must not participate in any discussion of the matter at the meeting;
  - must not participate in any vote taken on the matter at the meeting;
  - must disclose the interest to the meeting, whether registered or not, subject to the provisions of section 32 of the Localism Act 2011;
  - if the interest is not registered and is not the subject of a pending notification, must notify the Monitoring Officer of the interest within 28 days;
  - must leave the room while any discussion or voting takes place.
  
2. A DPI is an interest of a Member or their partner (which means spouse or civil partner, a person with whom they are living as husband or wife, or a person with whom they are living as if they were civil partners) within the descriptions as defined in the Localism Act 2011.
  
3. The Authority may grant a Member dispensation, but only in limited circumstances, to enable him/her to participate and vote on a matter in which they have a DPI.

4. It is a criminal offence to:

- fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- fail to notify the Monitoring Officer, within 28 days, of a DPI that is not on the register that a Member disclosed to a meeting;
- participate in any discussion or vote on a matter in which a Member has a DPI;
- knowingly or recklessly provide information that is false or misleading in notifying the Monitoring Officer of a DPI or in disclosing such interest to a meeting.

(Note: The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.)

## AGENDA

### 1. Apologies

To receive apologies for absence.

### 2. Minutes - 7 September 2021 (Pages 7 - 26)

To approve as a correct record the Minutes of the meeting held on 7 September 2021.

### 3. Chairman's Announcements

### 4. Declarations of Interest

To receive any Members' Declarations of Interest.

### 5. Proposed East Herts Private Sector Housing Assistance Policy (Pages 27 - 68)

### 6. Items for Information

*Update reports are included on the agenda for information only so that Members can make best use of the time available. If however, Members have concerns on the content of the report, then a recommendation can be made to the Executive or a further report requested.*

(A) Performance Report for Q1 & Q2 of 2021/22\_(Pages 69 - 106)

(B) Communications Update\_(Pages 107 - 120)

### 7. Overview and Scrutiny - Draft Work Programme 2021/22 (Pages 121 - 130)

### 8. Urgent Items

To consider such other business as, in the opinion of the Chairman of

the meeting, is of sufficient urgency to warrant consideration and is not likely to involve the disclosure of exempt information.